



## **Call for applications for a Job Position**

### **Position Title:** Research Project Manager.

**About Us:** A clinical research project at the **University of Buea** in partnership with University of California funded by the **National Institutes of Health (NIH)** and the **Fogarty International Center (FIC)** is expanding their team. The ultimate mission of this partnership is to reduce the burden of injuries and bridge the gap of inequities to access to surgical services in African countries. New low-cost smartphone-based ultrasonography (SBU) probes may enable increased access to ultrasonography but rigorous evaluation of the educational efficacy, feasibility, and effectiveness of SBU training in improving diagnostic capacity in Cameroon is needed. There is a critical need to increase diagnostic capacity to facilitate timely identification of life-threatening injuries in Cameroon. Thus, this project's overall objective is to expand diagnostic capacity to facilitate timely diagnosis of injury and reduce injury burden. Hiring of collaborators is guided by the principles of merit, equity, gender equality and protection of minorities.

**Job Description:** This is a full-time position for a 1-year contract which is renewable during the 5-year period of the project depending on individual performance and availability of funds. The project manager will be responsible for demonstrating a detailed understanding of the project objectives, activities, timeline metrics and project milestones. He/She will work in close collaboration with the Project Principal Investigators (PIs) and investigators to oversee implementation of the project and coordinate successful and timely completion of the milestones. He/She will carry out administrative duties including managing paperwork, electronic correspondence and data management. He/She will coordinate training activities, supervise research assistant activities at all three study sites, conduct regular visits to collaborating hospitals and participate in data management and analysis. He/She will be expected to perform other duties and responsibilities as determined by the PIs and study team. Working hours will be 8am-5pm, Monday to Friday, and he/she will be given a 1-hour lunch break.



**Applicant Requirements:** All applicants MUST fulfil the following conditions:

- Hold a medical degree (MD/MBBS) from a reputable university.
- Be capable of working independently.
- Technologic competence on Box, Excel, REDCap, email, Zoom, WhatsApp and ability to use Microsoft Word, Powerpoint preferred.
- Excellent communication skills with diverse groups (patients, RA, medical students, physicians, study PIs) over email, WhatsApp, teleconferencing and in-person.
- Adaptable, reliable, punctual, and highly motivated.
- Speak fluent English, French, and Pidgin.
- Be available to start work immediately.
- Able to travel to regions throughout Cameroon to perform job duties.

**How to Apply:** The application package includes the following documents:

- A cover letter
- A photocopy of the highest university degree
- A curriculum vitae CV

Interested candidates should submit these documents as a single PDF filed by email ONLY to the following address: [contact@dsineafrika.org](mailto:contact@dsineafrika.org) on or before **November 13, 2023**. Any email application received after this deadline will not be considered. Applications will be reviewed and only candidates who are shortlisted will be contacted and invited for an interview.

**Professor Alain Chichom-Mefire**  
Cameroon Project PI

